

Miami County Solid Waste District
Minutes for the July 15, 2013 Meeting

Attendance: Don Morris, Tom Gustin, Josh Francis, Shirley Mull, Jerry Hamman, Larry West, Pat Roberts, Samantha Ward, and Carla Smith. Absent: Jim Walker.

The meeting was called to order at 8:03 A.M. by Don Morris.

The minutes of the June 17, 2013 meeting were presented. Tom Gustin motioned to approve the minutes as is, Larry West seconded the motion and the motion passed unanimously.

The July 2013 financial statements were presented by Samantha Ward. Samantha explained the various bills the district paid. The monthly recurring bills were presented. Tom Gustin motioned to approve the financial reports as presented, Shirley Mull seconded, motion passed unanimously.

Samantha explained to the board that the budget was due in the Auditor's Office July 1. She turned in the budget with the additional insurance costs included. This puts the budget in the \$400,000.00 range, but is still lower than in years past. She told the board that she had filled out and submitted the State Health insurance questionnaire. The approximate cost for insurance and retirement for Samantha and Carla would be \$7,000.00 each. Miami County currently figures \$10,000.00 for insurance and retirement per employee. Most of the other Solid Waste Districts in the state budget between \$15,000.00 and \$17,000.00. The plans would mirror as closely as possible the county employees' plans currently in use. Shirley Mull moved to have the Solid Waste District provide insurance and retirement benefits to Samantha and Carla, providing the plan used does not exceed what the county currently budgets for each employee. Tom Gustin seconded the motion. The motion passed 5-1 with Josh Francis opposing.

Samantha is trying to put together some approximate costs for building the facility. Jerry Hamman reported that Jim Tidd is putting together some figures for getting water and electricity to the future site. A suggested size for a building is 6,000 square feet, with 4,800 square feet being used for warehouse space and 1,200 square feet to be used as office space. A separate self-contained building would be used for storing household hazardous waste that is collected. Don Morris indicated the warehouse would need to be insulated, with 16 ft. metal ceiling, and 14 ft. garage doors. Discussion followed about changes to the existing program's services that are offered. Josh and Don thought that a third person to help in the warehouse would be needed. The board requested Samantha to contact Jen Rankin and set up a tour and information session on Monday July 22 around noon.

Samantha told the board that there is a 2 and a half day education training session scheduled for August 19-21 at the Lake County facilities. The new education standards and presentations will be taught so that the districts are able to go into schools and the presentations are uniform. Josh Francis motioned to allow Samantha to attend, Larry West seconded the motion, motion passed. It was mentioned to the board about the possibility of pooling our education resources with the Wabash County Solid Waste District. This would provide better coverage for presentations in

the event a group would like a presentation and someone was sick, on vacation, etc. It would also decrease the amount we would need to invest in new educational supplies due to sharing with Wabash County.

Larry West motioned to adjourn the meeting at 8:59 a.m. Josh Francis seconded, motion passed.

Respectfully submitted,